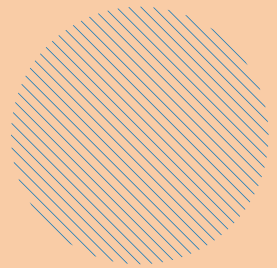
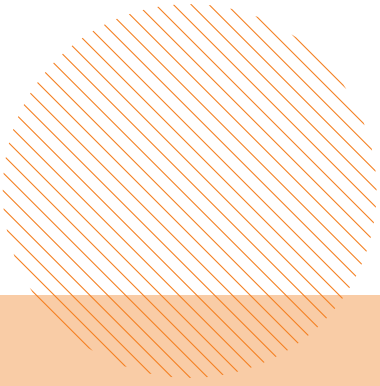


ANNUAL REPORT 2019 / 2020





ABOUT LAAS

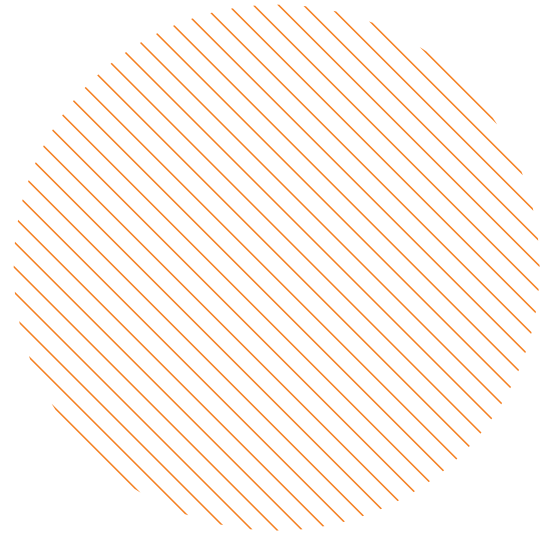
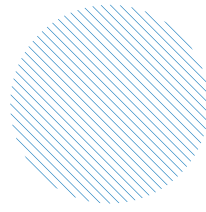
Lifestyle Assistance and Accommodation Service is a not-for-profit disability service provider. We provide Accommodation and Day Option services to people with disabilities in the Riverland.

LAAS was established on 2 June 1986 by parents of children with disabilities. Four sets of parents, dissatisfied with the lack of accommodation services in the Riverland, lobbied for funding to create LAAS. This was with the support of staff at the Riverland State Government Office and the Intellectual Disability Services Council (IDSC).

A local voluntary group who assisted people with disabilities, Riverland Council for the Handicapped, organised a steering committee who worked with IDSC and the families to obtain funding and support to set up LAAS. The funding was obtained through the Commonwealth Government Demonstration Project model. It allowed LAAS to demonstrate a new way of service provision to people with significant intellectual disabilities and behaviours of concern within their home and in a rural community.

After establishing the first home in Loxton, LAAS has grown over the past 30 years to include three sites in Loxton, Berri and Renmark. LAAS also consists of a Day Options programme, based out of Loxton. This is used by clients supported by LAAS in accommodation services and other individuals living with disabilities across the Riverland. The programme provides clients with meaningful and developmental activities.

LAAS' core principle of service delivery is that every person we support has the right to compassionate and professional services. Our service provision is state of the art and provided by respectful, caring and highly skilled employees.



OUR VISION

Create environments that support, empower and enable people with disability to live the life of their choice.

OUR PURPOSE

To provide services that promote dignity, social connectedness, and lasting relationships.

LAAS promotes the rights and aspirations of people with a disability, to enrich lives and roles in the community through the provision of choice, opportunity, and innovative service design.



OUR VALUES

RESPECT

For person, place and community

ETHICAL

That our service is professional and accountable

INTEGRITY

We are open, honest and committed to quality and excellence in everything we do

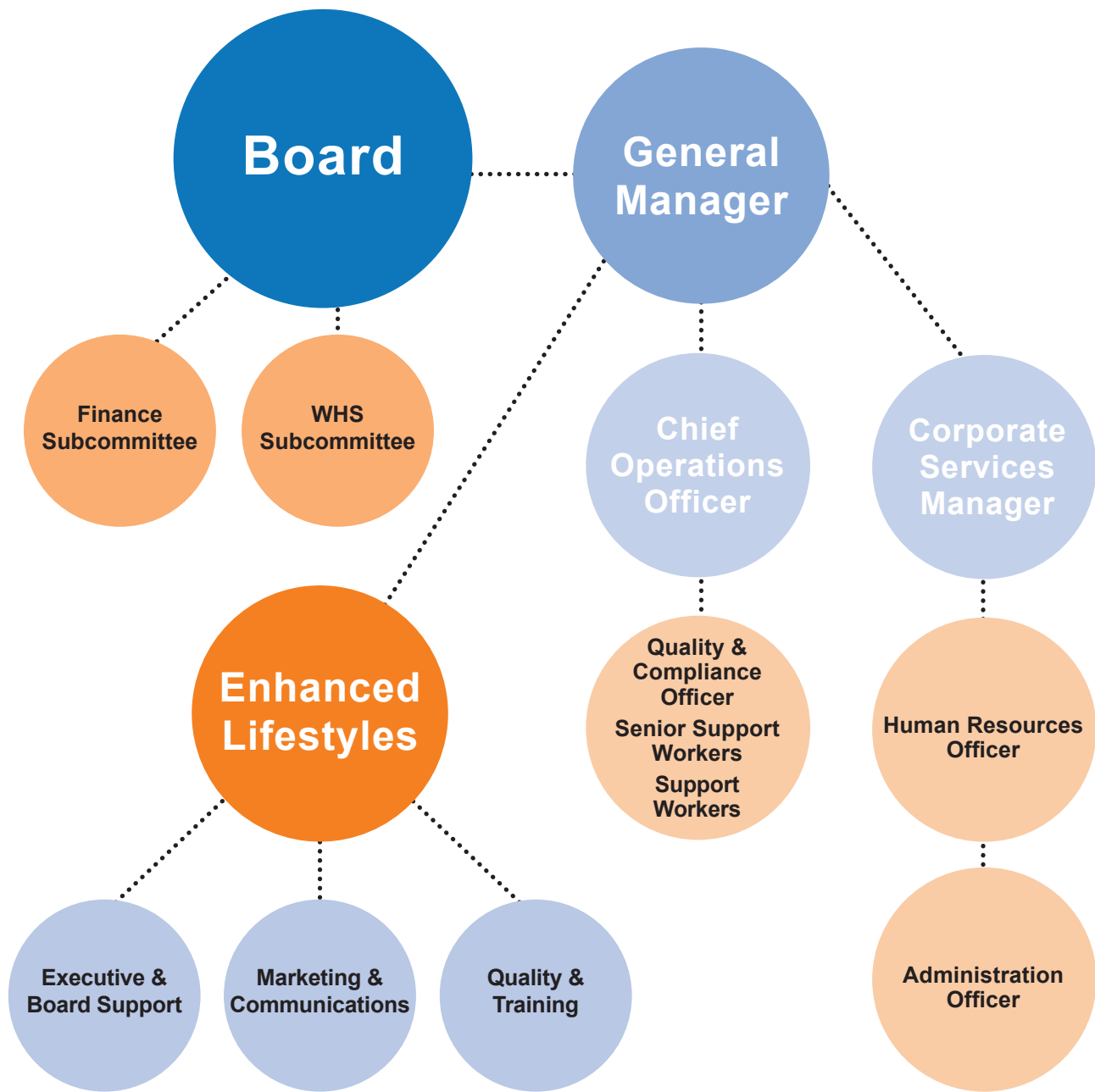
ACCOUNTABILITY

We will be accountable for our performance in building a sustainable organisation

COMMITMENT

We will do what we say

LAAS ORGANISATION STRUCTURE



PAGE 04

BOARD REPRESENTATIVES:

Chairperson:
 Pam Davis (Current)
 Tony Meissner (stepped down 2019)

Treasurer:
 Pam Davis (Chair of Finance Subcommittee)

COMMITTEE MEMBERS:

Rosey Sandow (Chair of Risk Management Subcommittee)
 Sandi Mitchell
 Kylie Scott
 Cindy McDonald
 Tony Meissner
 John Woodberry (stepped down 2019)
 Bette Woodberry (stepped down 2019)

LAAS OPERATIONS TEAM:

MANAGEMENT TEAM:
General Manager: Jeremy Mills
Chief Operations Officer: Sue Crispe
Corporate Services Manager: Megan Walker
General Manager Accommodation & Day Options: Leah Cunnah

QUALITY & TRAINING:

Engagement & Quality Officer: Sophie Wiese
CORPORATE SERVICES:
Human Resources Officer: Kelly Leigh
ADMINISTRATION:
Administration Officer: Samara Freeman
Senior Support Workers: Marie Lyons, Tily Gregory, Kaye Howes, Leah Cunnah, Deklan Schroeder



LAAS CHAIRPERSON'S REPORT

Lifestyle Assistance and Accommodation Service (LAAS) navigated 2020 differently from what was anticipated. Different approaches were necessary to manage, support, deliver services, work, train and govern under strict guidelines outlined by the government to deal with the COVID-19 pandemic. I want to congratulate the LAAS and Enhanced Lifestyles community for everything they did to ensure the wellbeing of all. From management to board members, staff, customers, community members and those organisations supporting us for the mammoth effort involved, I offer my sincere thanks.

At the 2019 AGM held in January 2020, full members voted for the present board under a new constitution. The board immediately undertook comprehensive governance training to help us serve the LAAS community the best we can. The training helped to ensure the organisation aligns with the expectations outlined by the NDIS Practice Standards and Quality Indicators. It has been a steep learning curve for us, as we learned about governance, different mediums and technological methods, and online platforms to participate in meetings, appraisal processes and training.

Our partnership with Enhanced Lifestyles has continued to work effectively. LAAS has gained so much from this arrangement.

The partnership will come under the microscope and be scrutinised this year. We will consider the operations of LAAS and how we will be governed after our current partnership ends in December 2021.

I look forward to attending some family and member engagement sessions for feedback on this important matter, along with feedback from Enhanced Lifestyles about the partnership and their expectations for the future.

The future continues to look favourable for individual funding through the NDIS for those who need support to assist them in everyday life. LAAS has continued to seek more ways to meet the much-needed different supports. In 2020, we saw the expansion of support in the Waikerie area and the opening of our short-term accommodation service.

A successful renovation process was undertaken in the Day Options Centre at Edward Street with the head office's long-awaited move from its rental premises into the same building.

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I want to take this opportunity to thank and acknowledge the dedication and work of the management team, staff, and fellow board members for their outstanding service and commitment to the organisation.

I extend a heartfelt thank you for the tremendous team effort in the past year to the outgoing board.

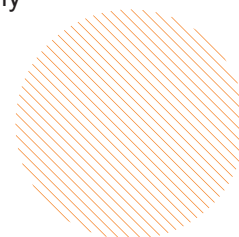
To Tony Meisner, who has been a long-term serving board member and past chairperson of LAAS, thank you for your years of service to LAAS.

Thank you to Rosey Sandow, Vice-Chair and Secretary, Cindy McDonald, Kylie Scott and Sandy Mitchell. They all stepped up to the plate to undertake ongoing training throughout the year and participated in subcommittees to engage in a comprehensive appraisal process.

Thank you also to Sharon Walker, our Board Support Officer, who has made herself available beyond regular working hours to assist when needed.

Lastly, I would like to acknowledge the support received through the partnership with Enhanced Lifestyles and the many roles willingly shared with LAAS and its CEO, Jeremy Mills, who has managed both services.

**Many thanks.
Pam Davis, LAAS Chair**



GENERAL MANAGER'S REPORT

The COVID-19 pandemic declaration made 2020 a challenging year for Lifestyle Assistance and Accommodation Service (LAAS). We had to rethink how we delivered our services to keep our staff and clients safe in a continuously changing environment. However, we met challenges and ensured our services continued to support our clients to work towards and achieve their goals by working together.

We thank our staff for your dedication and ability to take on board new ways of working at a moment's notice. We thank our clients for adapting to the changes. We are proud to say there were no cases of COVID-19 within the organisation or among our clients.

NDIS AUDIT

In March 2020, LAAS underwent an external audit against the NDIS Quality and Safeguard Framework, as well as the Australian Community Industry Standard 2018 (ACIS 2018). This was a huge endeavour to prepare to ensure that LAAS had adequate quality systems to enable the audit.

The auditors were impressed with the level of service clients receive from staff in the Supported Independent Living (SIL) homes. They were also impressed at the standard of living LAAS provides its clients.

There were some issues identified during the audit. Consequently, the team developed and put into place a corrective action plan. This has ensured all objectives under the national framework will be achieved and met to improve service provision and move LAAS towards achieving best practice against

the outcomes. I am delighted to report LAAS successfully achieved accreditation against ACIS 2018 and recommended for Certification with the NDIS.

FINANCIAL POSITION

At the start of the financial year, we spent a significant amount of time reviewing financial practices and implementing new and improved systems across the business. We began the 2019 financial year by introducing a new financial system — NAV Dynamics. NAV is a fully integrated system that encompasses payroll, accounts payable and receiving. The system has now been fully rolled out and provides the organisation with greater oversight of finances and reporting capabilities.

NEW APPOINTMENTS

Early in the financial year, LAAS undertook a full review of the organisational structure and positions. This included consulting clients, staff and other key stakeholders. Several new positions were created to ensure the business and stakeholders were fully supported throughout this time of change.

CHIEF OPERATIONS OFFICER

Sue Crispe was appointed to the Chief Operations Officer position to support the General Manager in overseeing our service delivery across the Riverland and Mallee. Sue has been instrumental in assisting the organisation in preparing for and passing the audit.

CORPORATE SERVICES MANAGER

LAAS appointed Megan Walker to the position of Corporate Services Manager. Her role is the oversight of the organisation's finances, HR functions and asset management. Meg's leadership and dedication have seen improvements in financial management and reporting across the business.

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QUALITY ASSISTANT

We appointed Sophie Wiese to the Quality Assistant position. Her main role is to support the organisation in preparing for audits against the NDIS Quality and Safeguards Framework. Implementing this position has given us greater oversight of the quality systems across the business. This has included a significant increase in incident reporting and feedback. It has also allowed us to respond effectively, which feeds into continuous improvements across the organisation.

FOCUS ON IMPROVING GOVERNANCE

LAAS made a significant effort to identify and focus on making changes to improve its governance this financial year. External consultants engaged with board members to develop strategies focusing on upskilling current board members and to attract new members with the right skills to support the organisation. This will help us to work more effectively towards best governance practices. A full review was undertaken, with training implemented in all areas of governance.

CHANGES TO THE CONSTITUTION

Work commenced in early 2019 to identify and develop constitutional changes to best support the organisation through the changing environment.

LAAS adopted a new constitution in December 2019. Part of the changes to the constitution included moving the focus back to the majority of board members being either clients or family members of the clients. With this new amendment, we welcomed Jim Davis' mother, Pam Davis, to the Chair of the Board.

SUPPORT FROM EXTERNAL CONSULTANTS

Engels Floyd & Associates to assisted with our preparation for external auditing including filling a gap that includes a full review of our quality systems.

Assistance will include the development of a corrective action plan to assist and guide with preparing for the audit.

Claude Bruno assisted with training education and support around compliance and best practice supporting clients with behaviours of concern and restrictive practices.

STEP BACK FROM THE BOARD

After over 20 years of support, John and Bette Woodberry took a step back and relinquished their board positions. I want to personally thank them for their dedication and commitment to the organisation and for their time in passing down the extraordinary and unique history of LAAS.

RENOVATIONS

In 2019, LAAS commenced renovations to the Day Options building. Significant staged renovations will continue to occur over the next 12 months with plans to relocate the LAAS office premises to the building in late 2020. Renovations include a new kitchen with separate cooking stations, a state-of-the-art sensory room and a beauty room to benefit clients.

FINAL WORDS

This past year has not come without its challenges, LAAS had to be responsive to change, ensuring clients maintained their independency. I want to thank all clients and their families for their ongoing support to LAAS throughout the past twelve months.

I would also like to thank the LAAS Board and Operations team for your hard work and ability to adapt throughout the COVID-19 pandemic. Your efforts this year was a key contribution to the organisation's achievements.

To our support workers, I acknowledge your commitment and passion for supporting Clients of the service. Your incredible work assists them in reaching their goals and enriching their lives. We would not be where we are today without you.

Jeremy Mills, General Manager

CHIEF OPERATOR'S REPORT

2019-20 has been quite a ride and extremely challenging, not only for the sector but the community as a whole. While there were significant challenges, there were also some significant achievements that should be celebrated and recognised.

The clients at LAAS were greatly affected by COVID-19 and the team at LAAS worked extremely hard to implement measures to ensure the safety of clients, employees and stakeholders. LAAS coordinated a dedicated shopping service and implemented a list of recommended activities to minimise the risk of client exposure. To stay connected with clients and employees, LAAS introduced digital platforms such as Skype, Zoom and Duo. All employees completed training aptly named 'Remaining Infection Free' which was completed online.

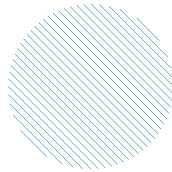
Social distancing was especially difficult as many LAAS clients had difficulty understanding why usual activities and visits were postponed. LAAS clients are resilient and were able to mostly adhere to a new way of life.

While the organisation faced significant challenges with Covid-19, this should not be overshadowed by the achievements made.

LAAS undertook external auditing achieving accreditation against the Attendant Care Community Standard 2018, our auditors recommended continued our registration with the NDIA, and renovations commenced on the day options building.

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NDIS AUDIT

On 16 March, LAAS underwent the NDIS Audit. This was a mammoth task and all aspects of the service were audited to ensure the correct measures were in place to meet best practice and standards. The Auditors who attended LAAS Supported Independent Living (SIL) sites passed on their compliments regarding the level of support LAAS clients receive from support staff and also on the high standards of the homes.

Auditors also focused on Rights and Responsibilities, Service Provision, LAAS Policies and Procedures, Medication and Incident Management as well as the use, implementation and documentation of Restrictive Practices.

Some issues were identified surrounding the documentation of Restrictive Practices and LAAS have been proactive in rectifying these problems.

An overview of highlights from 2019-20 include:

SUPPORTED INDEPENDENT LIVING (SIL)

LAAS were successful in opening two new SIL homes in Waikerie and Berri this year. Two new clients joined LAAS and have settled in well and are now familiar in their new homes and community.

During the year, LAAS Management finalised client goals. This was achieved after conversations with clients which included families and significant others. All client goals are person-centred and attainable in line with individual interests. Client goals are regularly reviewed and available on the Client Information Management System (CIMS) which is briefly described below.

LAAS has implemented preparation plans to establish a Short Term Accommodation Service in Waikerie. Formerly known as Respite, Short Term Accommodation is available for people who are recipients of the NDIS and are looking for a break or getaway in the heart of Waikerie. The home will be extensively refurbished and boasts five accessible bedrooms with ensuites and kitchenettes in each bedroom. There is a large entertainment area, fully equipped kitchen, modern appliances and facilities and free WIFI.

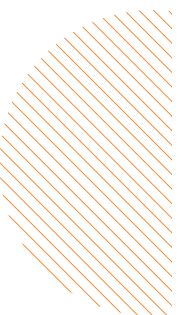
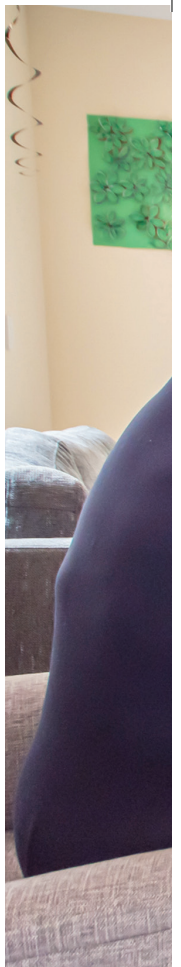
LAAS conducted an internal audit on all SIL houses and it was identified that items such as cutlery, crockery, furniture and appliances were very outdated. LAAS will be purchasing new replacement items soon.

DAY OPTIONS

The first six months of 2020 were extremely challenging for Day Options. The beginning of the year saw much needed 'major' renovations take place. Renovations and planning include:

- Exterior and interior painting of Day Options
- Plans to install a 'State of the Art' Sensory Room
- Plans to upgrade the outdoor area with high-quality blinds
- Plans to erect new and modern signage on the exterior of the Day Options building
- Plans to construct LAAS Admin offices in what was the old garage

Due to the COVID-19 pandemic, LAAS temporarily closed Day Options in April. The priority of LAAS was to ensure the health and safety of clients and employees. LAAS will reopen as restrictions lift based on the advice and recommendations from the NDIS, and Federal and State Governments.





CLIENTS

Although we are amid a world-wide pandemic, LAAS clients still achieved a lot this year both in Day Options and SIL.

Highlights included:

- Special significant birthdays this year included: Brett- 50, Jim- 40, Barb- 70, Peter- 50, Annemarie- 50 and Pam- 60. LAAS wishes all these people a very happy birthday and best wishes for future.
- Special events such as Easter, Halloween, Mardi Gras, AFL Grand Final, Melbourne Cup and the footy grand final were celebrated.
- Unfortunately, due to the extreme heat, LAAS postponed Christmas celebrations. Instead, Christmas hampers were provided to all SIL houses.
- Clients living in SIL enjoyed holidays in Sydney, Mildura and West Beach.
- LAAS were successful in opening three new SIL houses in Loxton, Berri and Waikerie. LAAS extends a warm welcome to these new clients and families.

These highlights only touch on some of the achievements clients, family, staff and other stakeholders have worked hard to achieve over the past 12 months. Everyone needs to be thanked for their support and effort throughout the year.

I would like to take the opportunity to thank the families and clients for their continued support over the past 12 months. I would also like to recognise our valued Support Workers who continue to go over and beyond to ensure our clients achieve their goals. Without you, LAAS would not have a service.

Sue Crispe, Chief Operations Officer

CORPORATE SERVICES REPORT

In 2019/2020, we saw significant growth for LAAS and many changes within the organisation and industry. It is the role of corporate services to support all aspects of the business and its growth.

With the introduction of the NDIS, LAAS could look to the future having worked hard the previous year to set the foundations of a stable financial position. The NDIS accepted each of our initial Supported Independent Living (SIL) quotes. Therefore, LAAS could set some long-term financial goals and invest in the organisation's future for the first time. LAAS objectively reviewed the current systems and identified areas that required immediate attention to future proof the organisation and ensured that we met the NDIS safeguarding practice standards.

NEW TECHNOLOGIES

Our first task regarding technologies was to secure software to meet the needs of the organisation. It had to be a user-friendly client management system and ensure that the NDIS safeguarding practice requirements were met. With the support of Enhanced Lifestyles, LAAS introduced CIMSability (CIMS). CIMS allowed LAAS to streamline administration processes on many levels. LAAS previously relied on paper-based systems. Although they were easy to use, they were time-consuming and cumbersome when searching for specific data. CIMS essentially provided LAAS with a 'one-stop-shop' for our rostering, client data records and incident management needs. All staff were provided with training, and within weeks of the rollout, all LAAS locations commenced using the system.

Six months after the initial rollout of CIMS, LAAS also started utilising a financial software package that could work in conjunction with CIMS. The previous financial software had not been updated in many years and was no longer suitable for single touch payroll reporting requirements or our growing workforce's needs.

There were two main areas of focus for 2019/2020 concerning corporate services. The first is the review of technologies and assets, while the second is recruitment and training to ensure a highly-trained, professional and stable workforce.



By commencing the NAV System, it enabled payroll information to be directly transferred from rosters, and the payroll system became an automated process. Monthly finances could be completed remotely, and the software could be accessed anywhere in Australia. The introduction of NAV allowed greater flexibility and, in hindsight, was an essential requirement as financial services were moved off-site during the COVID-19 lockdown.

All Apple Mac computers were replaced with laptops, enabling every staff member on shift to access and complete shift documentation. Laptops also allowed staff to attend staff meetings and train via 'zoom' during the COVID-19 restrictions. Laptops also enabled management to provide support outside the office environment and remotely work when required.

NDIS AUDIT

In March 2020, LAAS was scheduled to participate in its first NDIS safeguarding practices audit. In preparation for this, LAAS required additional corporate support. In October 2019, the Quality and Compliance Officer's important role was announced, and Sophie Wiese secured this position. This role is responsible for ensuring that LAAS meets the requirement of the NDIS, specifically concerning policies, procedures, incident management and continuous improvement. Sophie also undertakes all LAAS inductions and ensures our WHS requirements are met.

RECRUITMENT

In 2019/2020, LAAS doubled its workforce, offering employment to more than 40 people in the Riverland. As human resources (HR) demands increased, LAAS identified the need for an HR Officer. Kelly Leigh secured this position after providing exemplary casual administration support during our safeguarding audit. The HR role focuses on recruitment, oversees staff onboarding, and ensures all mandatory requirements are current and correct. Kelly provides support to the management team concerning annual staff appraisals. Ongoing staff appraisals are designed to provide opportunities and feedback to appraise accomplishments and performances over the previous twelve months. Appraisals are a useful tool to realistically plan for the future and identify strengths and performance areas that require improvement. All staff actively embrace the opportunity to share their accomplishments, skill development and areas of improvement.

One of LAAS's greatest challenges for 2019/2020 was staff recruitment. Previously, LAAS had employed via word-of-mouth or the local newspaper. These methods were no longer effective, and we had to look at different ways to recruit. We now utilise the internet to advertise vacancies via SEEK and Facebook. These internet platforms allow LAAS to reach a larger market of potential employees.

LAAS also introduced a one-day induction, allowing potential employees to attend and learn about the organisation and our supports. This has been a very successful recruitment method.

As the organisation grows, our staff numbers also continues to grow.

TRAINING

With the implementation of the NDIS, LAAS reviewed the mandatory training requirements for all staff. LAAS also engaged experts in the disability sector to conduct training. LAAS supports all staff in completing the following training modules: mental health, first aid, NDIS worker orientation module, medication storage and administration, COVID-19-infection and control, restrictive practices, a duty of care v. dignity of risk, zero tolerance and defensible documentation. Staff are also expected to maintain their first aid and manual handling qualifications.

LAAS has further encouraged staff to complete a range of free online courses from the DSC website beneficial to the disability sector.

LAAS expects all staff to attend Defensible Documentation Training, facilitated in-house by Sue Crispe and Leah Cunnah. Documentation is regularly reviewed, and follow-up training is offered to staff who need it.

LAAS is committed to training support staff and encouraged staff to apply for traineeships at the beginning of last year. LAAS is currently supporting six employees to study Certificate III and IV in Disability through TAFE SA. Training is delivered via flexible mediums and trainees must complete assessments and undertake practical training. As LAAS commits a significant investment into upskilling staff, there is an expectation that trainees keep up to date with their studies and successfully pass.

LAAS is extremely fortunate to have engaged Claude Bruno's services to facilitate restrictive practices, zero tolerance, and dignity of risk v. duty of care training for all LAAS employees. This training is delivered quarterly and is mandatory for all staff.

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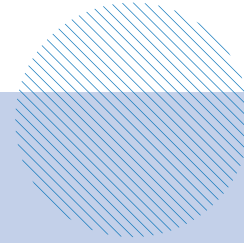
The LAAS management team attended various training programs last year. Namely, NDIS Quality and Safeguarding Audit training, Risk Management, Leading People and Culture, Clinical Governance and Strategic Planning.

ASSET MANAGEMENT

A major review of assets took place, and it was flagged that new vehicles were required. A wheelchair accessible van was also needed to provide adequate support to our clients. Several new vehicles were purchased, and the first LAAS wheelchair accessible van was put into service.

CONSOLIDATING THE FUTURE

At the end of March 2020, COVID-19 and the associated restrictions were announced. LAAS quickly implemented its COVID-19 action plan, which included the closure of Day Options. LAAS took the opportunity to undertake extensive renovations at 12 Edward Street, Loxton—LAAS Day Options. These renovations included additional offices at 12 Edward Street and the closure of our East Terrace office. Having offices and corporate supports on-site at Day Options enabled management to provide greater support and oversight to staff and clients. A state-of-the-art sensory room, pamper room and refurbished kitchen were all part of the renovation plans. The move-in date has been flagged for August 2021.



MARKETING & COMMUNICATIONS

While COVID-19 limited the number of expos and information sessions LAAS could attend and run, we still looked for ways to create brand awareness. This is to ensure that LAAS became known within the community as a high-quality service provider of Supported Independent Living and Day Options services.

LAAS' first radio advertisement was aired during 2020 promoting the organisation's services throughout the Riverland region. Updates were regularly posted on the LAAS Facebook page to promote client activities and experiences, assisting them to reach their goals.

The newly developed LAAS website went live during early 2020. The website is a direct point of contact for those seeking disability support services with LAAS. The tool has played a significant part in the growth of the organisation since its inception.

LAAS purchased several promotional products to distribute at external or in-house events as another avenue of increasing brand awareness. Bimonthly newsletters were created to share information, celebrate our clients' successes, and keep all our stakeholders up to date.

There will be exciting opportunities to promote LAAS in 2021 with the completion of the new state-of-the-art sensory room. This will greatly assist clients in developing their visual process abilities and fine and gross motor skills. The organisation is looking forward to showcasing the new Day Options building in 2021 to the Riverland community.

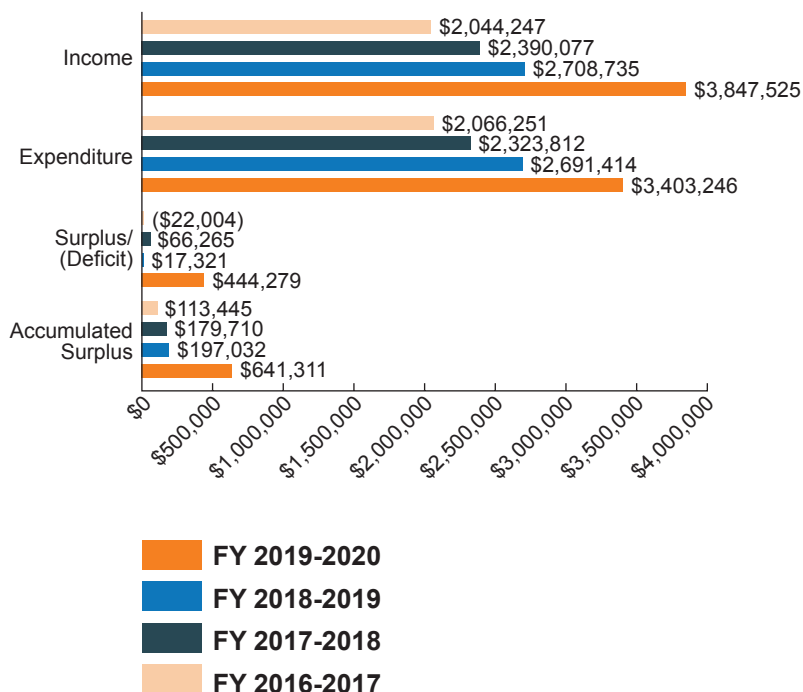
TREASURER'S REPORT

I am pleased to present the Treasurer's Report for Lifestyle Assistance and Accommodation Service (LAAS) for the year ending on 30 June 2020.

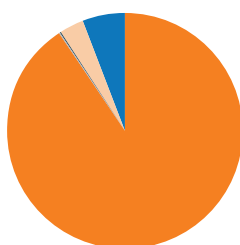
LAAS financial statements have been audited by Peter Hall & Co. and are published in the Annual Report. These audited statements are prepared and presented according to accounting standards and required under the *Associations Incorporation Act 1985*. They include a Statement of Comprehensive Income, Expenditure Statement, Statement of Financial position and accompanying notes to the Financial Statements.

It is pleasing that our retained surpluses indicate good financial management by the General Manager and finance team.

To the right, is a table of the last four years results. It is important to consider the overall income streams and where the organisation's future growth may come.



Revenue streams have shifted away from government grants to individualised funding and the NDIS, which is now the major component of LAAS Inc. revenue.

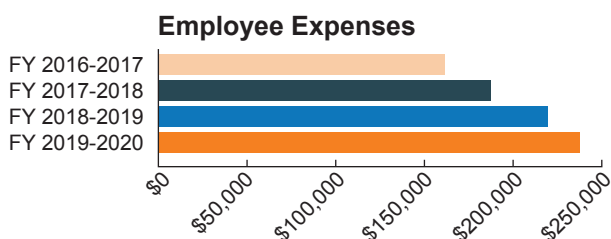


Revenue streams for 2019-2020 are

- NDIS Income \$3,445,881
- DSA Brokerage Income \$5,542
- Other Grants \$5,236
- Other \$119,998
- DOH CoS Grants \$220,688

LAAS received a COVID-19 cashflow boost of \$50,000 from the Federal Government Stimulus Package. LAAS was not eligible for Job Keeper payments.

The largest expense of the organisation is the employee salary and associated costs.



The total assets have increased this year from \$650,477 in 2018-2019 to \$1,136,330 in 2019-2020. The non-current assets are valued at \$352,452.

The cash balance on the 30 June 2020 is \$459,864.

The LAAS Finance Subcommittee and Risk Management Subcommittee met regularly to look at the organisation's financial performance and policies associated with good financial management. Therefore, the committee can gain finer details and an overview of the organisation to confidently report to the board of management.

The 2020-2021 financial year budget has been approved by the LAAS Board of Management. I want to thank the committee for supporting me as the Treasurer for the 2019-2020 financial year and to Jeremy and the finance team for their dedication to the report's accuracy.

Thank you, Angela Gregory, Treasurer

LIFESTYLE ASSISTANCE AND ACCOMMODATION SERVICE INCORPORATED

BOARD OF MANAGEMENT REPORT
FOR THE YEAR ENDED 30 JUNE 2020

Your Board of Management members submit the financial report of Lifestyle Assistance and Accommodation Service Incorporated for the financial year ended 30 June 2020.

Board of Management

The names of the Committee of Management members in office at any time during or since the end of the financial period are:

Pam Davis	Chairperson	
Rosie Sandow	Board Member	
Kylie Scott	Board Member	
Cindy McDonald	Board Member	
Tony Meissner	Board Member	
Sandra Mitchell	Board Member	
John Woodberry	Board Member	resigned 31st January 2020
Bette Woodberry	Board Member	resigned 31st January 2020

Principal Activity

The principal activity of Lifestyle Assistance and Accommodation Service Inc in the course of the year was to provide support to people with disabilities to live in the community.

Significant Changes

No significant changes in the nature of these activities occurred during the financial year.

Operating Results

The net result of operations attributable to the Association's activities was a surplus of \$444,279 (2019: surplus of \$17,321).

After Reporting Date Affairs

No matters of circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the Association, the results of those operations, or the state of affairs of the Association in future financial years.


Auditor's Independence Declaration

A copy of the auditor's independence declaration as required under the ACNC Act 2012 is attached to this report.

Signed in accordance with a resolution of the Board of Management.



Chairperson



Board Member

Lifestyle Assistance and Accommodation Service Incorporated

Statement of surplus or deficit for the year ended 30 June 2020

	Note	2020 \$	2019 \$
Revenue	2	3,847,525	2,708,735
Bad Debt		-	(11,947)
Employee benefits expense	(2,374,330)	(2,193,350)	
Depreciation expense	(29,028)	(39,604)	
Client Expenses	(6,062)	(78,366)	
Rent expense	(40,617)	(18,046)	
Insurance expense	(28,932)	(15,071)	
Utilities	(17,699)	(13,761)	
Other expense	(906,578)	(321,269)	
Surplus / (Deficit) for the year		444,279	17,321
Other Comprehensive Income		-	-
Total Comprehensive income (loss) for the year		444,279	17,321

The accompanying notes form part of these financial statements.

Lifestyle Assistance and Accommodation Service Incorporated

Statement of financial position as at 30 June 2020

	Note	2020 \$	2019 \$
CURRENT ASSETS			
Cash and cash equivalents	3	459,864	280,821
Trade Debtors	4	324,013	54,985
Total Current Assets		783,878	335,806
NON CURRENT ASSETS			
Investments		-	-
Property, plant and equipment	5	352,452	314,671
Total Non Current Assets		352,452	314,671
TOTAL ASSETS		1,136,330	650,477
CURRENT LIABILITIES			
Trade and other payables	6	78,622	309,173
Provisions		230,000	-
Borrowings		10,527	14,227
Employee Provisions	7	135,079	76,524
Total Current Liabilities		454,228	399,924
NON CURRENT LIABILITIES			
Borrowings		39,602	53,521
Employee Provisions		1,190	-
Total Non Current Liabilities		40,792	53,521
TOTAL LIABILITIES		495,020	453,445
NET ASSETS		641,310	197,032
Accumulated surplus		641,311	197,032
TOTAL MEMBERS FUNDS		641,311	197,032

The accompanying notes form part of these financial statements.

Lifestyle Assistance and Accommodation Service Incorporated

Statement of cash flows for the year ended 30 June 2020

	Note	2020 \$	2019 \$
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts from Grants and Customers		3,578,215	2,690,440
Receipts from Interest		280	1,257
Payments to Suppliers		(1,018,059)	(278,415)
Payments For Employee Expenses		(2,314,585)	(2,266,785)
Grant Payments		-	-
Net cash provided by (used in) operating activities	9(b)	245,851	146,497
CASH FLOW FROM INVESTING ACTIVITIES			
Payment for plant & equipment		66,809	-
Net cash provided by (used in) investing activities		(66,809)	-
CASH FLOW FROM FINANCING ACTIVITIES			
Payment of borrowings		-	(17,857)
		-	(17,857)
Net increase (decrease) in cash held		179,042	128,640
Cash at the beginning of the year		280,822	152,182
Cash at the end of the year	9(a)	459,864	280,822

The accompanying notes form part of these financial statements.

Lifestyle Assistance and Accommodation Service Incorporated

Statement of changes of equity for the year ended 30 June 2020

	Retained Earnings \$	Total Equity \$
Balance at 1 July 2018	179,710	179,710
Surplus / (loss) for the year	17,321	17,321
<i>Other comprehensive income</i>		
Revaluation adjustment of financials assets	-	0
Balance at 30 June 2019	197,031	197,031
Surplus / (loss) for the year	444,279	444,279
<i>Other comprehensive income</i>		
Revaluation adjustment of financials assets	-	-
Balance at 30 June 2020	641,311	641,311

The accompanying notes form part of these financial statements.

INDEPENDENT AUDITOR'S REPORT

LIFESTYLE ASSISTANCE AND ACCOMMODATION SERVICE INCORPORATED

I have audited the accompanying financial report of LIFESTYLE ASSISTANCE AND ACCOMMODATION SERVICE INC., and for the year ended 30 June 2020, a summary of significant accounting policies and other explanatory notes.

The Committee of the Association is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards. This responsibility includes designing, implementing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's responsibility

My responsibility is to express an opinion on the financial report based on my audit. I conducted my audit in accordance with Australian Auditing Standards. The Auditing Standards require that I comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion of the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Committee of the Association, as well as evaluating the overall presentation of the financial report.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Auditor's Opinion

In my opinion, the financial report presents fairly, in all material respects, the financial position of LIFESTYLE ASSISTANCE AND ACCOMMODATION SERVICE INC. as of 30 June 2020, and of its financial performance in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations).


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Peter Hall Chartered Accountant

Peter Hall FCA (Registered Company Auditor)
25 Leigh Street
ADELAIDE SA 5000

Dated this 18th day of September 2020



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