

Q260

DISCIPLINARY PROCEDURES POLICY

Policy Statement

Enhanced Lifestyles (EL) and Lifestyles Assistance and Accommodation Service (LAAS) is required to comply with the Fair Work Act 2009 and Enhanced Lifestyle Inc EBA 2015. Enhanced Lifestyles and Lifestyles Assistance and Accommodation Service is also committed to internal accountability and a fair process for ensuring that staff work performance is adequate and staff conduct is appropriate at all times.

Managers will take responsibility for supporting staff, raising concerns about work performance and conduct and resolving issues fairly, in a timely manner.

This document complies with NDIS 2018, standard 2.7 Human Resources Management and ACIS 2013, section 2.6 Human Resource Management. This document is readily available to all Customers/Clients and employees of Enhanced Lifestyles and Lifestyles Assistance and Accommodation Service including The Boards.

Policy context: This policy relates to	
Legislation or other requirements	Fair Work Act 2009
Contractual obligations	Enhanced Lifestyle Inc EBA 2015

Documentation

Documents related to this policy	
Related policies	Q261 - Performance Management and Review Policy
	Q254 - Employment Conditions Policy
Related procedures	P260 – Disciplinary Procedures