

QF314	CLIENT GOAL SETTING FORM
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Client Goal Setting **Name of Client:** _____

By using the SMART goal setting template, the client, with the support of a support coordinator can develop a list goals they wish to achieve, including measurable outcomes, realistic timeframes in meeting the specific needs of the client.

NDIS Goal	Specific goals/steps	What is the purpose (is it achievable)	How will we know it's achieved	Who will help achieve (Service)	What funding budget	What funding line item will they use	When will the service start	Reports needed and by when	Name of service

Clients Signature: _____

Dated: _____

Staff Member's Signature: _____

Dated: _____

Client Goals

Goal	How to accomplish	Timeframe	Responsibility
<p>To find suitable accommodation</p> <p>(Example of a goal and how to achieve)</p>	<p>Functional Assessment to identify capacity</p> <p>Behaviour Support Plan</p> <p>Housing Options forms</p>	<p>1 month</p> <p>3 months (draft)</p> <p>6 months (finalised)</p> <p>3 months (draft)</p>	<p>Occupational Therapist (OT)</p> <p>Behavioural Practitioner</p> <p>Coordinator</p>