

QF210	LETTER OF OFFER
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00 Month Year

Private and Confidential

First Name Last Name
Address
SUBURB SA 0000

Dear **First Name**

Letter of Offer

I am pleased to offer you employment in the position of **XXX** with **Enhanced Lifestyles Incorporated ABN 97 693 974 414** ('the employer') on the terms and conditions set out in this letter.

This offer is conditional upon your acceptance of the enclosed Employment Agreement and your commencement date will be **00 Month Year**.

If you have any queries regarding any aspect of your employment, please do not hesitate to contact myself. If everything is in order and you wish to accept our offer of employment, please sign and returned the attached copy.

First Name, we look forward to your contribution to your team. We have an exciting and prosperous future ahead of us that will be accelerated by your enthusiasm and commitment to the task ahead.

Yours sincerely

People and Culture
Enhanced Lifestyles Incorporated