

Q201

CODE OF ETHICS and CONDUCT POLICY

Policy Statement

Enhanced Lifestyles (EL) and Lifestyle Assistance and Accommodation Service (LAAS) is committed to ensuring that all employees and governing body members act ethically, responsibly and in the best interests of the organisation. Enhanced Lifestyles and Lifestyle Assistance and Accommodation Service is committed to ensuring that individual interests that conflict with the interests of the organisation are identified and managed so that they do not affect the services, activities or decisions of the organisation.

All governing body members, employees and contractors are required to notify the organisation when other interests and/or commitments conflict with the best interests of the organisation. Declaration and management of conflicts of interest are specifically required for governing body members and all staff.

This document complies with NDIS 2018, standard 2.1 Governance and Operational Management, and ACIS 2013, section 2.1 Governance and Organisation Management. This document is readily available to all Customers/Clients and employees of Enhanced Lifestyles and Lifestyle Assistance and Accommodation Service including The Boards.

Policy context: This policy relates to	
Legislation or other requirements	Privacy Act 1988 Associations Incorporation Act (SA) 1985 Equal Opportunity Act 2010 Whistleblowers Protection Act 1993 (SA) DCSI ISG Guidelines
Contractual obligations	Customer Service Agreement Employee contracts

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Documentation

Documents related to this policy	
Related policies	Q222 – Employee Conflict of Interest Q231a - Fraud Prevention Q269 - Managing Complaints Q259 - EEO, Equity and Diversity
Forms, record keeping or other organisational documents	Feedback register QF241B - Customer Feedback Form QF241B - WHS Incident Form